



# EU-Morocco-Egypt-Tunisia-Algeria-Libya International Cooperation (EU-METALIC II) Erasmus Mundus – Action 2 – Strand 1 Programme

Guide to Applying for an EU-METALIC Scholarship



### What is EU-METALIC II?

- EU-METALIC II is an EU funded project under the Erasmus Mundus Action 2 Strand 1 scheme.
- In accordance with the overall Erasmus Mundus Action 2 Strand 1 objectives, the EU-Morocco-Egypt-Tunisia-Algeria-Libya International Cooperation (EU-METALIC II) aims to promote European higher education, to help improve and enhance the career prospects of students and to promote intercultural understanding through cooperation with Morocco, Egypt, Tunisia, Algeria and Libya, in accordance with EU external policy objectives in order to contribute to the sustainable development of these countries in the field of higher education.
- The EU-METALIC II programme facilitates student and staff mobilities between Morocco, Egypt, Tunisia, Algeria and Libya and the EU







### **Partners**

#### **EU PARTNERS (10)**

Cardiff Metropolitan University – UK

Ecole Centrale de Nantes - France

Freie Universitat Berlin - Germany

La Sapienza University of Rome – Italy

University of Bologna - Italy

University of Bordeaux 1 - France

University of Graz - Austria

Universite Montpellier 1 - France

University of Santiago de Compostela - Spain

University of Zagreb - Croatia

### **LOT COUNTRY PARTNERS (10)**

Superior Institutions of Science and Technology - Morocco

University Hassan II, Casablanca - Morocco

Ain Sham University - Egypt

Alexandria University - Egypt

Arab Academy for Science & Technology - Egypt

University of Tunis - Tunisia

University of Algiers 1 - Algeria

University AbouBekr Belkaid of Tlemcem - Algeria

Libyan Open University - Libya

University of Sirte - Libya







# Project Objectives

The EU-METALIC II project has set objectives which are in line with EMA2-Strand1 objectives which contribute to the mutual enrichment of third-countries and the EU, not only in academic matters, but also in political, educational, cultural and economic matters. These objectives are:

- To better adapt the Moroccan, Egyptian, Tunisian, Algerian and Libyan institutions to contribute to national development needs and to respond to globalisation challenges.
- To better integrate the Third-Country universities within the Euro-Mediterranean area.
- To contribute to the mutual enrichment of societies by developing the qualifications of the three target groups at all levels.
- To promote mobility both for students, researchers, academics and administrative staff from third countries especially from vulnerable groups, selected on the basis of academic excellence, to obtain qualifications and/or experience in the European Union;
- To raise the academic level and international visibility of the third-countries partners' Higher Education through joint degrees, co-tutorship of thesis, new programmes and exchange of academic staff. This will develop and strengthen the HE learning and teaching capacity of the Third-Country institutions.







### **Target Groups**

#### TARGET GROUP 1 - all 5 mobility levels, both mobility directions

Students, and staff registered in one of the Higher Education Institutions that is a member of the partnership.

#### TARGET GROUP 2 - Masters, Doctorate Post-Doctorate and Staff only, both mobility directions

Nationals of the lot countries concerned by the geographical lot, who are registered in a higher education institution of these countries that is not included in the partnership (students and staff), or who have obtained a university degree or equivalent by an institution of these countries (students only). This includes the possibility of providing mobility opportunities to lot-country nationals working in public administration, public and private enterprises and non profit organisations.

Or

Nationals of European countries who are registered in a higher education institution (not included in the partnership) of any European country (students and staff), or who have obtained a university degree or equivalent by any European HEI (students only).

#### TARGET GROUP 3 - UG, Masters, Doctorate and Post-Doctorate only; South-North mobility only

Nationals of the lot countries concerned by the geographical lot who are in particularly vulnerable situations, for social and political reasons. For example:

- √ having a refugee status or asylum beneficiaries (international or according to the national legislation of one of the European recipient countries) or;
- ✓ it can be proved that they have been the object of unjustified expulsion from university on racial, ethnic, religious, political, gender or sexual inclination or;
- they belong to an indigenous population targeted by a specific national policy or IDPs (Internally Displaced Persons)







### European Students

To be eligible, European students (undergraduate and master students as well as doctoral and post doctoral candidates):

- 1. Must be a national of one of the eligible European countries;
- 2. For Target Group 1 (TGI): students need to be registered at one of the European countries HEIs within the partnership at the time of submitting their application to the partnership. Undergraduate students must have successfully completed at least one year of studies in their home institution;
- For Target Group 2 (TGII): students need either to be registered in a HEI (not included in the partnership) of any European country or to have obtained a university degree or equivalent from a HEI of any European country;
- 4. Must have sufficient knowledge of the language of the courses or of one of the languages currently spoken in the hosting countries.
- 5. Undergraduate students must have successfully completed at least one year of studies at first higher education level







### Staff (Academic & Administrative)

In order to be eligible, academic and administrative staff hereafter referred as "staff":

- 1. Must be a national of one of the eligible European countries;
- 2. For Target Group 1 (TGI): EU staff must work in or be associated to one of the EU HEIs participating in the partnership;
- 3. For Target Group 2 (TGII): EU staff must work in or be associated to a HEI (not included in the partnership) of any European country.
- 4. The mobility assignments must be based on partnership agreements between the members of the partnership;
- The home and host universities and the individual staff must agree on the programme of lectures to be delivered by the visiting staff, on the research activities or on the type of training to be followed.







# Scholarship Duration

Type of mobility	Mobility Duration
Undergraduate	1 academic semester – 10 months (TG1) 1 academic semester – 36 months (TG3)
Master	1 academic semester – 24 months (TG1) 1 academic semester – 24 months (TG2 & TG3)
Doctorate	6 – 36 months (TG1, TG2 & TG3)
Post-doctorate	6 – 10 months (TG1, TG2 & TG3)
Staff	1 – 3 months (TG1 & TG2 only)







## The Scholarship

1. Subsistence Allowance transferred to beneficiary on a monthly basis:

☐ Undergraduate & Master: 1.000 euro

□ Doctorate: 1.500 euro

□ Post-Doctorate: 1.800 euro

☐ Staff: 2.500 euro

2. Travel Costs: from 500 euro up to 1.500 euro

3. Participation Costs: 3.000 euro for student mobilities of at least 10 months

4. Insurance: 75 euro per month







# Scholarship Details

Compliance with the mobility requirements:

#### % of mobility per Target Group

- Target Group 1 must represent at least 50% of the individual mobility covered by the project;
  % of mobility per country
  - Lot-country students and staff need to represent at least 70% of the individual mobility covered by the project
  - European students and staff cannot exceed 30% of the individual mobility flows covered by the project.

#### % distribution per type of mobility

Undergraduates	30-40% of the total
Masters	15-25% of the total
Doctorates	5-15% of the total
Post-Doctorate fellowships	5-15% of the total
Staff	15-25% of the total







### Selection Documents

• A comprehensive list of documents that must be uploaded with your application in order for it to be considered eligible are detailed on the EU-METALIC II website according to the mobility level.

#### IMPORTANT INFORMATION:

- All documents attached in electronic format to the application will also have to be submitted as original signed documents at the host institution once if you are successfully selected.
- ❖ You must upload scanned versions of all your original documents (transcripts of record, diploma, degree certificates, language certificates etc.) in the following formats only: PDF, JPEG, JPG, BMP, PNG, GIF. In addition, scanned versions of certified translations/official translations of all these documents into English or the language of your host country are obligatory!
- \*\*PLEASE NOTE\*\*: The documents listed on the website is general guidance on the documents you need to gather to upload with your application. Some Host Universities may require additional documents. For this reason we ask that you read the information, detailed in the programme information under Pre-requisites, and also on the Partner Information Sheets available on the project website. If you have any doubts, please ensure you email your respective Host University.





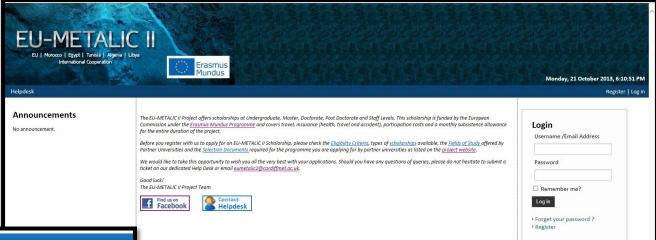


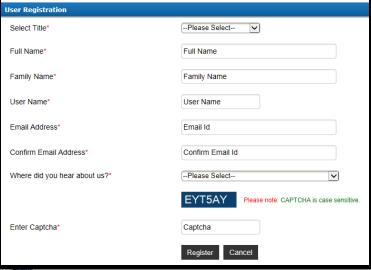
## How to Apply

## Register as an Applicant

Please select 'Register'

Start the application process by registering an account on this page.





It is very important that you provide a valid email address.

Once you have successfully created an account, you will be prompted to log in to the online database using the username and password you have just registered with.



Prifysgol Metropolitan **Caerdydd** 





### J-METALIC II

EU | Morocco | Egypt | Tunisia | Algeria | Libya International Cooperation

Do you have some special needs?

Helpdesk



Monday, 21 October 2013, 6:10:51

Welcome: Anna User ID: 187

1 Target Group 2 Basic Information	3 Available Programmes 4 Apply for Programmes 5 Re	eview Application 6 Submit Application	
ersonal Information			
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	marked with a red (*) asterisk. Please provide complete and accu the Save button at the bottom of the page, before proceeding to	rate data. Once you have completed this section, please read the terms and conditions a the next stage: Available Programmes.	and tick the approval box to demonstrate that you agree to the terms and conditions.
Title*	Mr. ✓		
Full Name*	John	1. Basic Information	
Family Name*	Smith	Please first select which Target	
Gender*	Male 🔻	Group you belong to by reading the group description. Once you have	
Date of Birth*	16/10/2013	selected the Target Group, please	Please also indicate in this
Home Country*	Andorra 🔻	select "Save".	section if you have any special needs.
Marital Status*	Married 🔻	You will then proceed to enter you	opedial riseas.
Nationality	Libya	hasic information Please	Once completed please

☐ : Yes ✓ :No

### **Basic Information**

You will then proceed to enter you basic information. Please complete all required fields in this section. Please be careful when entering the data as this information is vital for future correspondence and evaluation purposes!

- Please also indicate in this section if you have any special needs.
- Once completed please ensure you read and agree to the eligibility clauses and the Terms & Conditions and click "Save" button and proceed to "Available Programmes" section.







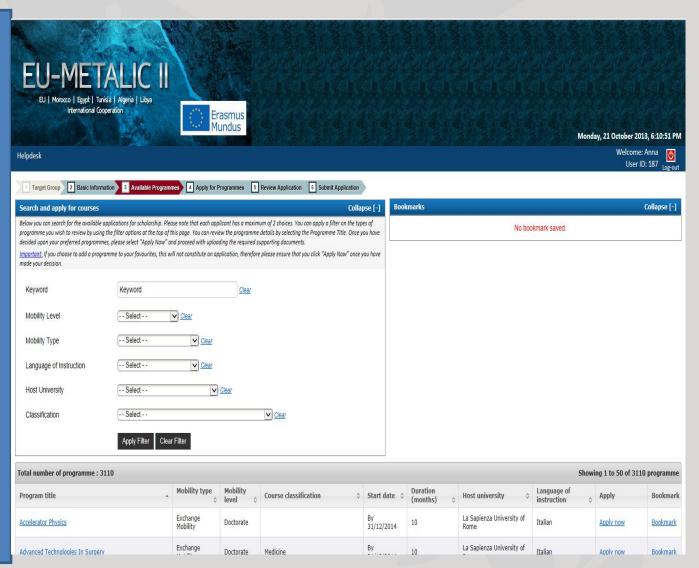
#### 2. Available Programmes

Select "Available Programmes" and use this section to find the suitable programme(s) for your criteria. You have the choice of applying for 2 host universities in this section.

Please use the filters to minimise your search of programmes according to your preference.

Please note: You may not get any relevant programmes list in case that there is no programme(s) offered by the Partner Universities complying with the condition(s) you applied to the filter(s). This can be double checked by viewing Fields of Study on the EU-METALIC II website.

Once you have selected up to a maximum of 2 choices, please proceed by clicking "Apply Now".





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### 2.1 Search and Apply for Course(s)

Once your filters are apply you can review the available programmes. By selecting the Programme title you can view further details on the programme.

If you are just browsing you can "**Bookmark**" this course and it will be stored in your "**Bookmarks**" located at the top right-hand side of the web browser. This function allows you to gather several programmes of interest and compare and contrast them to suit your academic strengths prior to applying.

Once you are ready to apply to a programme, please select "Apply Now".

Total number of programme : 886 Showing 1 to 50 of 886 programme									
Program title	Mobility type \$	Mobility level \$	Course classification \$	Start date \$	Duration (months) \$	Host university \$\div \tag{\tag{\tag{host university}}\$	Language of instruction \$	Apply	Bookmark
Advanced Economics	Exchange Mobility	Master	Economics		10	La Sapienza University of Rome	English	Apply now	<u>Bookmark</u>
Advanced Economics	Exchange Mobility	Master	Economics		6	La Sapienza University of Rome	English	Apply now	<u>Bookmark</u>
Analisi e gestione delle attivita turistiche e delle risorse	Exchange Mobility	Master	Economics		10	La Sapienza University of Rome	Italian	Apply now	<u>Bookmark</u>
Analisi e gestione delle attivita turistiche e delle risorse	Exchange Mobility	Master	Economics		6	La Sapienza University of Rome	Italian	Apply now	<u>Bookmark</u>
Analisi Economica delle Istituzioni Internazionali	Exchange Mobility	Master	Public Administration		10	La Sapienza University of Rome	Italian	Apply now	<u>Bookmark</u>
Analisi Economica delle Istituzioni Internazionali	Exchange Mobility	Master	Public Administration		6	La Sapienza University of Rome	Italian	Apply now	<u>Bookmark</u>
Archeologia	Exchange Mobility	Master	Others Humanities		10	La Sapienza University of Rome	Italian	Apply now	<u>Bookmark</u>
Archeologia	Exchange Mobility	Master	Others Humanities		6	La Sapienza University of Rome	Italian	Apply now	<u>Bookmark</u>

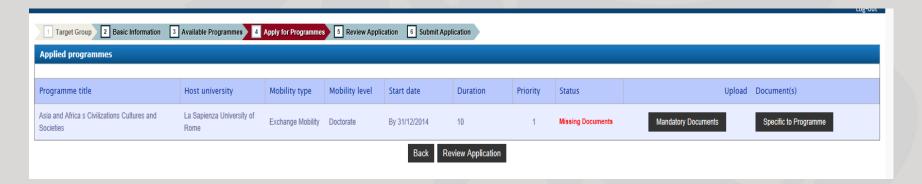






### 4. Submitting your application

When you are ready to submit a course for scholarship application, please press the "Submit" button.#



#### **Caution**

- When you are happy with your application click on the 'Submit' Button, but once the application is submitted, you cannot amend your application or change any of the uploaded
- documents. Notice the buttons are greyed out once an application has been submitted and your application status will automatically update.
- You will also receive an email to confirm your submission.







## For General Enquiries

To Contact the EU-METALIC II Project Team for any general queries or to report technical errors, please select HELPDESK on the 'Contact Us' page of the website, or on the application homepage. You will then be able to complete your query ticket. If your query is course or university specific please contact the assigned contact person, details of which are found in the Partner University Information Sheets under the 'Partners' section.

